

February 2019

Notifiable incident reporting begins 1 March

A reminder that from 1 March 2019, you are required to notify Commercial Passenger Vehicles Victoria (CPVV) of any incident related to the provision of commercial passenger vehicle services resulting in:

- the death of any person
- the serious injury of any person
- attendance by police
- attendance by a health professional.

This is a requirement under the *Commercial Passenger Vehicle Industry Regulations 2018*.

Booking Service Providers (BSPs) and other industry participants who have safety duties, must report notifiable incidents to CPVV:

- within 10 business days of becoming aware of the incident
- using the CPVV online form.

Note: BSPs are able to notify of incidents on behalf of their drivers and vehicle owners.

More information about reporting notifiable incidents and how to access our online form is available on our [website](#).

Register of safety risks

As of 1 March 2019, you are also required to have a register of safety risks in place for your business. This is a requirement under the *Commercial Passenger Vehicle Industry Regulations 2018*.

A risk register identifies safety risks that are associated with the provision of commercial passenger vehicle services by accredited drivers and is a key component of risk management practices.

Your register of safety risks is a vital tool for documenting risks and any actions necessary to manage, mitigate and respond to them. The register must be reviewed annually and revised at regular intervals depending on the level of risk identified.

Visit our [website](#) for further information.

Cameras and 'booked' commercial passenger vehicles

Security cameras (approved by us) are not required in commercial passenger vehicles (CPVs) providing **booked only** services (i.e. hire cars / ride share vehicles).

If a vehicle owner wishes to install a camera system in their hire car/ride share CPV that will capture images of passengers, they must only install a security camera that is compliant with our security camera specification and approved by us.

Vehicle owners interested in fitting a forward-facing camera (dash cam) into their vehicle - i.e. where no footage of passengers is captured, may do so, but should read about the legal obligations on our [dash cam information](#) page.

Zero blood alcohol

The [Blood Alcohol Concentration \(BAC\)](#) limit for all CPV drivers (including rideshare, hire car and taxi) is 0.00 while they are in service.

When using a CPV for private use only, all CPV drivers are subject to the same blood alcohol level as a regular driver being: 0.05. Drivers must also make every effort to show their vehicle is not in service when used privately.

Equipment and livery requirements

Since July 2018, a few things have changed regarding the equipment/livery required or no longer required for commercial passenger vehicles (taxi).

Read more about [vehicle owner responsibilities](#).

Station Pier disembarkation

Access to Station Pier during both turnaround and transit visits will only be allowed for unbooked (e.g. taxi) commercial passenger vehicles. A dedicated pick up area within the Waterfront Place car park at the entrance to Station Pier, has been allocated for all booked (taxis, hire cars and ride share) commercial passenger vehicles.

Exceptions to this rule are:

- 13cabs taxis that have been booked via the dedicated taxi phones located within the cruise terminal.
- Hire cars booked by the vessel's shore excursion operator/ground handler.

Note: cruise lines will provide a shuttle on designated turnaround days to transport passengers with mobility issues from the cruise terminal to the car park.

Queries can be directed to Cruise@vicports.vic.gov.au.

VicRoads information session

VicRoads has worked with the heavy vehicle industry to create a free set of resources to support businesses that use heavy vehicles in developing and implementing effective [drug and alcohol policies](#). These resources may also be of benefit to those operating in the commercial passenger vehicle industry and

includes an automated “policy builder” supported by a user guide, an e-learning program and factsheets for supervisors.

VicRoads are launching free elearning and a Youtube tutorial on how to use the resources on **Wednesday 27 February at 2 pm at the VicRoads Theatre in Kew**. They will also live broadcast the seminar as a **webinar on Skype**.

More information and to register for this event visit: <https://vicroads-aodpolicy.eventbrite.com.au>.

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Our email address if you wish to update your preferences:
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